

Prequalification Cycle Time

Human Relations Commission



KPI Owner: Tony Seay

Process: Monitoring Equal Access Programs

Baseline, Goal, & Benchmark	Source Summary	Continuous Improvement Summary
Baseline: TBD Goal: ≥ 3 days average Benchmark: TBD	Data Source: CCCS Goal Source: Benchmark Source: TBD	Plan-Do-Check-Act Step 1: Define the problem Measurement Method: Length of days it takes until prequalifications are approved Why Measure: Evaluate efficiency of our process to best serve Metro vendors Next Improvement Step: TBD

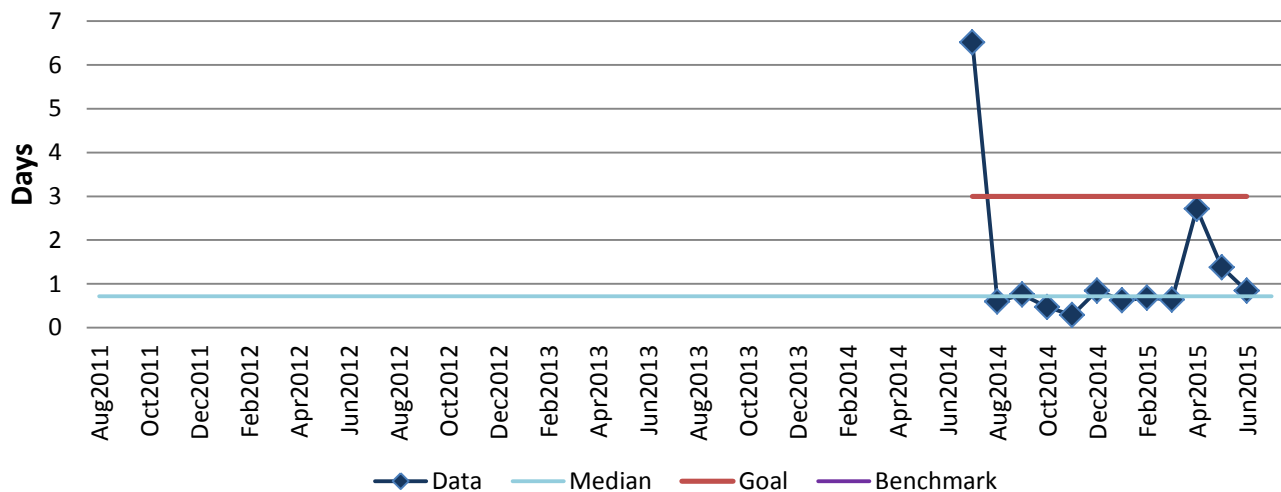
How Are We Doing?

Jul2014-Jun2015 12 Month Goal	Jul2014-Jun2015 12 Month Actual		Jun2015 Goal	Jun2015 Actual	
3	1		3	1	
Days	Days		Days	Days	

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Good



The seven basic quality tools, "5 Whys" technique, brainstorming and other methods will be applied to the measure graphed above. The purpose of using the tools/methods is to understand what makes performance less than desirable if performance is not best in class.